

**OAK LODGE SANITARY DISTRICT
BUDGET COMMITTEE MEETING MINUTES
May 10, 2011**

- CALL TO ORDER President William Wild called the Meeting of the Budget Committee of Oak Lodge Sanitary District in Clackamas County, Oregon to order at 6:01 p.m. in the District office, 14611 SE River Road, Milwaukie, Oregon.
- PERSONS PRESENT Declaration of a Quorum: President, William Wild; Vice-President, Jim Martin; Tom Foeller, Ginny Van Loo, and Terry Gibson.
- Budget Committee Members present were Lynn Fisher, Budget Committee Member, Position No. 1; Leonard Waldemar, Budget Committee Member, Position No. 3; Henry Michalke, Budget Committee Member, Position No. 4; Leah Robbins, Budget Committee Member, Position No. 2; and Henry Schmidt, Budget Committee Member, Position No. 5.
- STAFF PRESENT Staff present were J. Michael Read, General Manager, Budget Officer and Secretary of the District; Brett Arvidson, Manager of Planning and Engineering; Faith Paddock, Administrative Services Manager; and Jeff Voreis, Accountant.
- OTHERS PRESENT Jerry Foy, 15242 SE Fair Oaks Dr. Milwaukie, Oregon 97267
- WELCOME AND INTRODUCTION General Manager Read welcomed the Budget Committee and introduced staff.
- President Wild called for the election of a Chair of the Budget Committee for 2011-2012.
- ELECTION OF CHAIR Mr. Lynn Fisher nominated Henry Schmidt for Budget Committee Chair for the fiscal year 2011-2012. Mr. Henry Schmidt nominated Lynn Fisher for Budget Committee Chair for the fiscal year 2011-2012. There were no other nominations. The question was called and Mr. Henry Schmidt was elected Budget Committee Chair for the fiscal year 2011-2012 by a vote of 5 ayes.
- Mr. Schmidt accepted the position as Budget Committee Chair for the fiscal year 2011-2010 and called for nominations for the position of Budget Committee Secretary.
- ELECTION OF SECRETARY M/S Fisher/Schmidt Nominate Leonard Waldemar as Budget Committee Secretary for the fiscal year 2011-2012. There were no other nominations. The question was called and the motion passed unanimously.
- BUDGET MESSAGE Manager Read presented the budget message and budget development strategy for the fiscal year 2011-2012. Manager Read's presentation included a review of the FY 2011 - 2012 budgeted resources for sanitary sewer and surface water management programs for the District.
- REVIEW BUDGET There was a lengthy discussion and questions from committee members regarding

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the current economic situation, impacts to ratepayers, decrease in water consumption as it relates to the proposed rate increase, and sewer and surface water management rates. In addition, there was discussion regarding the increase in medical expenses for staff. The actual cost for medical insurance is still unknown but this information should be available in the near future.

Manager Read directly addressed the proposed Surface Water Management rate increase, explaining the upcoming project costs outlined in the Surface Water Strategic Plan and new permit requirements make it necessary to raise rates to finance.

There was no further discussion regarding the proposed budget.

PUBLIC COMMENT
PERIOD

There was no public comment.

APPROVE BUDGET OR
SET ADDITIONAL
DATES

Mr. Henry Schmidt called for approval of the Oak Lodge Sanitary District proposed budget for the fiscal year 2011-2012.

M/S Fisher/Schmidt Approve the Oak Lodge Sanitary District proposed budget for fiscal year 2011-2012 as presented. The question was called and the motion passed unanimously.

OTHER BUSINESS

Manager Read explained that due to budget law requirements, it was necessary for staff to prepare a supplemental budget to properly document debt service payments and additional project spending not accounted for in the regular budget.

Mr. Henry Schmidt called for approval of the Oak Lodge Sanitary District proposed Supplemental Budget for the fiscal year 2010-2011.

M/S Fisher/Schmidt Approve the Oak Lodge Sanitary District proposed Supplemental Budget for fiscal year 2010-2011 as presented. The question was called and the motion passed unanimously.


ADJOURN

There being no further business to come before the Oak Lodge Sanitary District Budget Committee, the meeting was adjourned at 6:43 p.m.



Henry Schmidt, Chair

Attest:



Leonard Waldemar,
Secretary