

**OAK LODGE SANITARY DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE SPECIAL MEETING
June 18, 2008**

CALL TO ORDER

President Paul Savas called the Special Meeting of the Board of Directors of Oak Lodge Sanitary District in Clackamas County, Oregon to order at 6:04 p.m. in the District office, 14611 SE River Road, Milwaukie, Oregon.

PERSONS PRESENT

Declaration of a Quorum: Directors present were Paul Savas, President; William Wild, Vice President; Jim Martin, Doug Woods, and Dave Seigneur.

Staff present were J. Michael Read, General Manager and Secretary of the District; Brett Arvidson, Manager of Planning and Engineering; and Faith Paddock, Administrative Services Manager.

OTHERS PRESENT

Clark Worth, Barney & Worth, Inc.
Leonard Waldemar, 5025 SE El Centro Way, Milwaukie, Oregon 97267
Thelma Haggemiller, 3405 SE Westview Road, Milwaukie, Oregon 97267
Jerry Foy, 15242 SE Fair Oaks Avenue, Milwaukie, Oregon 97267
Pat Kennedy, 14209 SE Oakfield Road, Milwaukie, Oregon 97267

PUBLIC INVOLVEMENT
PROGRAM REVIEW: J.
Michael Read and Barney &
Worth, Inc.

Manager Read reviewed with the Board the key components of the District's proposed Public Outreach plan and the communication with customers about the various projects and other District activities related to the master planning effort. Activities identified in the Public Outreach Plan that are currently underway or complete are the interviews with key stakeholders and the reconvening of the Master Plan Community Advisory Committee (MPCAC). The MPCAC has reconvened and is beginning to work on the public outreach components, which include the development of public information materials and tools such as new informational brochures and materials, updating the District's website, and drafting a "Special Edition" newsletter. Staff feels that the activities identified are a step wise process that will educate the members of the community to ensure their voice is heard, and to build understanding and support for the capital improvements being developed through the pre-design. Questions for the Board to consider are: 1) Does the Board agree that the current approach, as detailed in the Public Outreach Plan, appropriate for developing public support for the District's capital improvement plan and the funding necessary to implement this project; and 2) Does the Board of Directors have alternative approaches which will increase the effectiveness of the Public Outreach Plan?

Mr. Clark Worth reiterated many of the components of the Public Outreach plan addressed earlier by Manager Read. Barney & Worth, Inc. has been working closely with the MPCAC to develop and implement materials and information to disseminate information to the public. There is a meeting

scheduled near the end of June to meet with the neighbors residing near and around the treatment plant. The District's website has been updated to include a front page about the MPCAC activities and upcoming meeting materials. Future areas of focus included in the Public Outreach process are land use permitting and development.

The Board asked questions related to the joint newsletter currently shared between Oak Lodge Sanitary District and the Water District. Additional questions from the Board addressed the development of a mass email list using the District's website as a way for the public to add their names to an interested parties list.

Director Seigneur suggested that the District consider developing a doorknob notice to disseminate information. The approach has been very effective in the past.

There was a very lengthy discussion regarding possible future strategies for public outreach and the bonding issues and how money will be raised to cover the expenses to renovate the treatment plant. In addition, the Board discussed how the District might move forward with addressing Clackamas County about future involvement in regional discussions and the development of a media strategy.

Director Wild stated that there has been discussion about forming a sub-committee of the MPCAC specifically to address development of a Special Edition newsletter and the drafting of communication materials to be disseminated to the ratepayers. Mr. Worth answered Director Wild stating that Barney & Worth, Inc. will look to the MPCAC and the OLSD Board of Directors on how best to move forward with forming a sub-committee and outlining the committee's charter.

There was no formal action taken by the Board regarding the public outreach program.

MEETING MATERIALS
RELATED TO THE
DISTRICT'S MASTER
PLAN: J. Michael Read

Members of the Board expressed their concerns regarding receiving meeting materials related to the District's Master Plan either the night of the scheduled meetings or the day before the meetings. This does not give the Board adequate time to review the materials for discussion and/or to make decisions on subject matters in sufficient time.

Manager Read stated that staff recognizes the Board's concerns and is committed to avoiding this situation in the future. Therefore, going forward staff will remove any "non-emergency" agenda item listed for discussion from the meeting agenda if back-up materials and information are not available in adequate time for the Board to review.

CLACKAMAS COUNTY
WASTEWATER

President Savas stated that the Community Partners Wastewater Task Force Working Group charged with defining and developing the principles for a

STRATEGY/
COMMUNICATIONS: J.
Michael Read

collective agreement between north county service providers is coming to an end. In his statement to the Board, President Savas expressed his concerns with the County's proposed "next steps" for service providers to be involved in future discussions and the recent news articles published in the Oregonian newspaper and Clackamas Review. By moving forward in these discussions with the County, President Savas believes this sends a mixed message to District ratepayers taking into consideration the amount of money being spent on the Master Plan pre-design.

Director Martin read aloud a letter he drafted that the Board might consider as a response to the County's letter dated June 9, 2008, regarding the District's participation in future discussions about the regionalization of wastewater treatment.

There was a lengthy discussion among the Board and Manager Read regarding an appropriate response from the District to Clackamas County related to the County's letter. While the Board agreed that building positive relationships between Oak Lodge Sanitary District and Clackamas County is important, there is reluctance on the part of the Board to fully "embrace" the Task Force recommendations as outlined in the letter.

There was discussion regarding the information published in the newspaper articles related to future savings and rate impacts to the public for regionalization of wastewater services in Clackamas County.

The Board agreed that developing a media strategy is important for Oak Lodge Sanitary District and the Board will enlist the help of Barney & Worth, Inc. to assist the District in drafting upcoming media releases.

President Savas suggested, and the Board agreed, that staff draft a white paper as a synopsis of the activities and conclusions made by the Clackamas County Community Partners Task Force. This "White Paper" should be shared with the MPCAC and discussed at their next meeting; this white paper might also assist the public in a better understanding of how the Board came to its decision about whether or not to participate further in County discussions. Once the information contained in the white paper is reviewed and discussed, then the District's response to the County's letter can be drafted.

Leonard Waldemar
5025 SE El Centro Way
Milwaukie, Oregon 97267

Mr. Leonard Waldemar stated his opinion on the figures published by Clackamas County. Mr. Waldemar stated that he would like to see information on the District's website related to future rates for Oak Lodge Sanitary District ratepayers' because this information could dispel some of the rumors floating around.

Jerry Foy
15242 SE Fair Oaks Avenue
Milwaukie, Oregon 97267

Mr. Jerry Foy stated that he likes the idea of assembling the data first and then presenting the information to the MPCAC. In addition, Mr. Foy believes a meeting with the County is very important and he sees no loss or

risk in meeting with the Board of County Commissioners regarding the Task Force letter recommendations.

Thelma Haggenmiller
3405 SE Westview Road
Milwaukie, Oregon 97267

Thelma Haggenmiller stated that she believes the Board should meet with the Board of County Commissioners.

Pat Kennedy
14209 SE Oakfield Road
Milwaukie, Oregon 97267

Ms. Pat Kennedy stated that she feels the Board should be available and participate in a meeting with the Board of County Commissioners. Her concerns are regarding unincorporated areas of Clackamas County.

Mr. Clark Worth stated that the discussions during the meeting are right on target and maintaining a collaborative stance with the County is important.

The Board by consensus is leaning toward not participating in further discussions with the County regarding regionalization of wastewater treatment, but that the Board would like to discuss this further with the MPCAC and have a meeting with the Board of County Commissioners.

Thelma Haggenmiller stated that she feels the "White Paper" should be made available to members of the MPCAC.

AUTHORIZATION TO
ISSUE REQUEST FOR
PROPOSALS ON
DIGESTER CLEANING: J.
Michael Read

M/S Seigneur/Martin Authorize staff to proceed with the Request for Proposals to proceed with the project to clean of the primary digester at the treatment plant. The question was called and the motion passed unanimously.

RECESS SPECIAL
MEETING

President Savas recessed the Special meeting of the Oak Lodge Sanitary District Board of Directors at 8:00 p.m. and called an Executive Session at 8:05 p.m. in accordance with ORS 192.660(2)(i) Performance Evaluation of Public Officers and Employees; and ORS 192.660(2)(e) Real Property Transactions.

RECONVENE SPECIAL
MEETING

President Savas reconvened the Special meeting of the Oak Lodge Sanitary District Board at 9:02 p.m.

OTHER BUSINESS:

There was no other business

ADJOURNMENT

There being no further business to come before the Oak Lodge Sanitary District Board of Directors, President Savas adjourned the special meeting at 9:03 p.m.



Paul W. Savas, President

Attest:



Michael Read, Secretary