

the 90 days written notice provisions outlined in the draft document to more closely follow the industry standard of 30 days written notice for terminating employment agreements or contracts at the executive level.

PLANT STAFFING
STATUS, PROGRESS
REPORT: President Savas

Manager Squires briefed the Board on the current status of staffing levels at the treatment plant and current job openings.

Some members of the Board expressed their concerns regarding certain staff members being over burdened with work during the interim phase of hiring a new General Manager and possibly filling the Operations Manager's position when Mr. Perry, the current Operations Manger is deployed to Iraq.

Jack Perry, Operations Manager spoke to the Board regarding his possible deployment and that he is expecting final orders from the National Guard by December 13, 2007.

After some further discussion between Manager Squires, Mr. Perry, and the Board, the Board agreed and staff was directed to begin the recruitment process for hiring an Operations Manager.

ENGAGING JOHN LANG
FOR CONSULTING
SERVICES ON AN AS
NEEDED BASIS: President
Savas

President Savas updated the Board on recent conversations with Mr. Lang regarding developing a timetable for improvements at the treatment plant. Mr. Lang may or may not be available to assist Oak Lodge Sanitary District due to other projects he is working on currently with Clackamas County. If Mr. Lang is unable to assist the District with developing a timetable for improvements at the treatment plant then [he] Mr. Lang will try to provide information about other consultants who might be able to assist the District in this endeavor.

Brett Arvidson, Manager of Planning and Engineering, briefed the Board on the consultants meeting held on the November 26, 2007, related to the wastewater treatment pre-design. Discussions at the meeting centered on the value of the initial planning process and the need to develop a framework for defining the project during the initial phases of the process. Mr. Arvidson stated that it would be helpful to staff if the Board were to provide project definition goals for this process.

President Savas stated that he had drafted some preliminary goals and will forward his suggestions to the Directors and Mr. Arvidson for review and consideration. The Board will discuss this agenda item in further detail at their December 11, 2007, Regular meeting.

Brett Arvidson, Manager of Planning and Engineering, will provide a contract for review including a Scope of Work for the Wastewater Treatment Facility pre-design in the December Board meeting packet.

The Board asked that Mr. Arvidson provide them with a list of the external consultants that he is considering for participation in the work sessions for

the project definition stage of the pre-design phase of the master plan.

There was a brief discussion between Director Martin and Mr. Arvidson relative to the solicitation of outside consultants who might be interested in participating in the work sessions for the project definition stages of the pre-design phase of the master plan. In addition, Mr. Martin felt that participation from treatment plant personnel in these discussions would be beneficial.

PUBLIC COMMENT
PERIOD

Mr. Foy asked questions of the Board regarding the hiring of a consultant for the pre-design phase of the Master Plan. He also asked if the Board has made any decisions regarding either the phasing of construction for the renovation of the treatment plant or constructing the renovation all at once. Mr. Foy's preference would be that the construction of the treatment plant renovation be done all at once considering the rising cost of materials. Director Woods answered Mr. Foy stating that the Board has not make any decisions regarding the construction of the treatment plant nor has the Board officially hired CH2M Hill as the consultant for the project.

Mr. Knapp stated that Special Districts Association of Oregon is holding their annual conference in Bend, Oregon in February 2008. Mr. Knapp expressed his belief this would be a great training experience for members of the Board and encouraged their attendance at the conference. In addition, Mr. Knapp briefed the Board on the recent developments regarding wastewater treatment for Clackamas County Service District No.1 and Tri-City Service District.

Ms. Haggemiller briefed the Board on other developments regarding Clackamas County with respect to rate cases on wastewater treatment.

Mr. Foeller asked that the Board consider publishing a newsletter specifically addressing the needs and critical processes for driving the treatment plant renovation. This type of a newsletter would provide information to the ratepayers for a better understanding of the District's decisions to make needed improvements at the treatment plant.

President Savas stated that the consultants, Barney & Worth, along with staff and sub-committee members of the Board are looking at ways to keep the public involved and publishing a newsletter addressing the issues about the treatment plant renovation are being considered.

OTHER BUSINESS:
Directors and Staff

Staff will provide the Board with information regarding the upcoming Special District's Association of Oregon Annual Conference in Bend, Oregon.

DIRECTOR COMMENTS:

There were no Director comments.

BOARD REQUESTS

There were no Director requests.

ADJOURN REGULAR
SESSION

There being no further business to come before the Oak Lodge Sanitary
District Board of Directors, President Savas adjourned the meeting at 8:37
p.m.



Paul W. Savas, President of the Board

Attest:

R. Kent Squires
R. Kent Squires, Secretary