

**OAK LODGE SANITARY DISTRICT  
BOARD OF DIRECTORS  
MINUTES OF THE REGULAR MEETING  
January 8, 2008**

CALL TO ORDER                   President Paul Savas called the Regular Meeting of the Board of Directors of Oak Lodge Sanitary District in Clackamas County, Oregon to order at 6:30 p.m. in the District office, 14611 SE River Road, Milwaukie, Oregon.

PERSONS PRESENT               Declaration of a Quorum: Directors present were Paul Savas, President; Doug Woods, Vice President; David Seigneur, Jim Martin and William Wild.

  Staff present were Brett Arvidson, Manager of Planning and Engineering; Clark Balfour, Attorney for the District, and Faith Paddock, Administrative Services Manager.

OTHERS PRESENT               Sylvia Milne, 1864 SE Anspach Street, Milwaukie, Oregon 97267  
Greg Leedy, 13755 SE Fair Oaks Drive, Milwaukie, Oregon 97267  
John Lang, Consultant, Silverton, Oregon  
Leonard Waldemar, 5025 SE El Centro Way, Milwaukie, Oregon 97267  
Tom Foeller, 2949 SE Walta Vista Court, Milwaukie, Oregon 97267  
Lynn Fisher, 16133 SE River Road, Milwaukie, Oregon 97267  
Dave Jelinek, 2902 SE Danna Court, Milwaukie, Oregon 97267  
Jim Knapp, 4401 SE Risely Avenue, Milwaukie, Oregon 97267  
Thelma Haggemiller, 3405 SE Westview Road, Milwaukie, Oregon 97267  
Jerry Foy, 15242 SE Fair Oaks Avenue, Milwaukie, Oregon 97267  
J. Michael Read, Vice-President, HDR Engineering

ELECTION OF OFFICERS       President Savas called for nominations for President of the Board for 2008 FOR 2008  
and Vice President of the Board for 2008.

PRESIDENT OF THE           M/S Wild/Woods Retain current year 2007 officer Paul Savas for BOARD  
President of the Board for year 2008.

No other nominations were made.

VICE PRESIDENT OF THE     M/S Woods/Martin Nominate William Wild for Vice President of the Board BOARD  
for year 2008.

No other nominations were made.

President Savas called for a vote on the nominations of Paul Savas for President and William Wild for Vice President for 2008.

M/S Seigneur/Woods Retain Paul Savas as Board President for 2008 and appoint Director William Wild as Vice President for 2008. The question

was called and the motion passed unanimously.

Sylvia Milne  
1864 SE Anspach Street  
Milwaukie, Oregon 97267

Ms. Milne stated that there were staff members from Barney & Worth in attendance at the Board's December 11, 2007, Regular meeting and their names were not included in the meeting minutes as having attended.

Faith Paddock, Administrative Services Manager, answered Ms. Milne stating that staff only includes the names of attending audience members who write their names on the sign-in sheet provided at the meetings.

PUBLIC COMMENT  
OPPORTUNITIES AT  
SPECIAL MEETINGS –  
DISCUSSION: President  
Savas

President Savas spoke to the issue of concerns expressed by some members of the public related to the Board's recent Special meetings, where there have been no topics for discussion listed on the meeting agendas. President Savas explained that these Special Meetings, along with the Executive Sessions, were specifically for the recruitment and negotiation process in hiring a General Manager for the District.

Sylvia Milne stated that she is a volunteer and she is not sure how the system works. It is not clear to Ms. Milne because nothing is spelled out regarding the duties of a volunteer or the opportunities a citizen has to be involved in District functions. Ms. Milne recommended the Board consider assembling a sub-committee to address the need for documented processes that will better define the opportunities for Oak Lodge Sanitary District volunteers to get involved. Writing things down will most likely encourage further volunteerism among the community.

Jerry Foy stated his opinion regarding the Special meetings and Executive Sessions, where there was no opportunity for the public to comment.

Again, President Savas stated that these meetings were encompassed around the recruitment of a General Manager.

President Savas then introduced Mr. Michael Read, as the District's top candidate for the position of General Manager for Oak Lodge Sanitary District.

BOARD PARTICIPATION  
AT SPECIAL DISTRICT'S  
ASSOCIATION OF  
OREGON (SDAO)  
ANNUAL CONFERENCE –  
DISCUSSION: President  
Savas

President Savas stated that Director Woods would be attending the Special District's Association of Oregon (SDAO) Annual Conference this year. Faith Paddock, Administrative Services Manager, registered Director Woods for the conference.

CLACKAMAS COUNTY'S  
NEW "COMMUNITY

President Savas stated that he received an email from Mr. Mike Kuenzi, Director, for WES (Water Environment Services) for Clackamas County.

PARTNERS TASK  
COMMITTEE” –  
DISCUSSION: President  
Savas

The letter was an invitation to Oak Lodge Sanitary District to participate in the new Community Partners Wastewater Task Force. The goal of the Task Force is to create a partnership agreement between all of the local wastewater service providers to capture the fiscal benefits of economies of scale inherent in large capital investments needed for wastewater services. President Savas has drafted a letter in response to the invitation; however, President Savas will be taking some additional time to review his letter prior to replying. A copy of the email from Mr. Kuenzi was copied and handed out at the meeting.

There was no action by the Board.

WASTEWATER  
TREATMENT PLANT  
PRE-DESIGN VALUE  
PLANNING SERVICES  
CONTRACT WITH JOHN  
LANG – APPROVAL: Brett  
Arvidson

President Savas stated that a copy of the contract between Oak Lodge Sanitary District and Mr. John Lang for Wastewater Treatment Plant Pre-design Value Planning Services was included in the Board’s packet for review.

Mr. Lang stated that he was satisfied with the contract but felt the new General Manager for the District should be involved in the value planning process. In addition, Mr. Lang feels a workshop is necessary with the Board to determine what the Board expects from the value planning process and how the Board would like to receive reports from Mr. Lang on the value planning process.

Mr. Arvidson, Manager of Planning, and Engineering will work with District staff to organize the meetings and invite participants.

M/S Wild/Martin Approve the contract with Mr. Lang for Wastewater Treatment Plant Pre-Design Value Planning Services. The question was called and the motion passed unanimously.

CONSENT AGENDA:  
APPROVAL  
MINUTES

M/S Seigneur/Wild Approve the December 10, 2007 Special meeting minutes; approve the December 10, 2007, Executive Session minutes; approve the December 11, 2007, Regular Meeting minutes; approve the December 11, 2007, Executive Session minutes; approve the December 13, 2007, Special Meeting minutes; approve the December 13, 2007, Executive Session minutes; approve the December 20, 2007, Special Meeting minutes; and approve the December 20, 2007, Executive Session minutes. The question was called and the motion passed unanimously.

MONTHLY REPORTS

Director Woods asked questions related to disbursement checks written to: North Clackamas Parks and Recreation; Taurus for the SCADA system; and an expense reimbursement check issued to an Oak Lodge Sanitary District employee for training.

Woods/Seigneur Approve the monthly reports for November 2007. The

question was called and the motion passed unanimously.

CORRESPONDENCE  
REVIEW  
DIRECTOR REPORTS

There was no other correspondence for review.

President Savas stated the next meeting of the C4 Committee is scheduled for Thursday, January 10; however, President Savas will not be attending due to the Board's scheduled Special meeting that evening.

President Savas stated that the Clackamas County Service District No. 1 Community Wastewater Solutions Committee did not meet last month; therefore, there is no report.

There was no report from Director Woods on the Jennings Lodge Citizen Planning Organization.

PROJECT STATUS  
REPORTS

Mr. Arvidson, Manager of Planning, and Engineering, stated that he would be forwarding to the Board within the next few weeks the final version of the Executive Summary for the Functional Study of River Forest Lake. The entire document is approximately sixty (60) pages.

Directors stated that they would like to have a hardcopy of the Executive Summary rather than an email version. Mr. Arvidson stated that he would make hardcopies of the report and distribute them to the Board.

President Savas recommended that the new General Manager and Mr. Balfour, the District's Attorney, review the Executive Summary before the report is sent out to the neighbors. In addition, there should be a meeting with the neighbors and public in order for the Board and staff to be able to answer questions regarding the findings in the study.

Mr. Arvidson recommended that staff, the consultant, and the Board be involved in the presentation of the materials and study to the neighbors.

There was a brief discussion regarding the District's responsibility in managing the lake and the requirements for the District under the current MS4 permit. Mr. Arvidson spoke to the function of the lake and stream and the sediment and algae issues. In addition, Mr. Arvidson talked about how the sampling of the lake was done for the study. The toxicity levels of the lake are very high and there was concern expressed about the toxicity levels. Mr. Arvidson did add that this is a privately-owned lake.

Mr. Arvidson reported that the Pump Station No. 4 project is completed and that once the weather improves the final landscaping items will be addressed. There was one change order for the project for electrical and conduit work, which has increased the total cost of the project.

Mr. Arvidson reported that the District has applied to Metro for grant money to help fund the Stringfield Park stream corridor restoration. Metro is

planning to award the money in the Spring.

Mr. Arvidson reported that the barscreens replacement and electrical installation is currently underway. This project involves the removal of the existing barscreens and replacing them with new ones.

PUBLIC COMMENT  
PERIOD

Jerry Foy  
15242 SE Fair Oaks Avenue  
Milwaukie, Oregon 97267

Mr. Foy asked the Board if there is anything new on the hiring of the Operations Manager. He expressed his concerns related to how the position was advertised in the newspaper as a "*permanent*" position and the legal ramifications to the District should Mr. Perry not be restored to his current position or a like position upon his return from military leave.

Attorney Balfour, asked Faith Paddock, Administrative Services Manager, how the position was advertised. Ms. Paddock stated that the position was advertised in the newspaper; however, the District would never use the word "*permanent*" in any job advertisement.

President Savas stated the first order of business for the new General Manager would be to find an Interim Operations Manager to take over the job responsibilities of Mr. Perry until his return from military leave.

Mr. Foy also expressed his concerns regarding the River Forest Lake Functional Study.

OTHER BUSINESS

No Other Business

DIRECTOR COMMENTS:

Director Woods received information from the Pacific Northwest Clean Water Association (PNCWA) on an upcoming workshop that might be of interest to the Board. The workshop will address Public Communications for Water Professionals and will be held on February 28, 2008, in Lacey, Washington.

BOARD REQUESTS

No Requests

MONTHLY EXPENSES

M/S Woods/Seigneur Approve the November 2007 cash disbursements in the amount of \$520,676.98. The question was called and the motion passed unanimously.

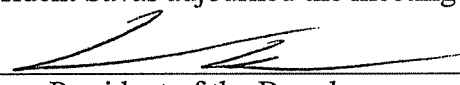
RECESS REGULAR  
MEETING/CONVENE  
EXECUTIVE SESSION

President Savas recessed the Regular meeting at 7:36 p.m. and reconvened the Executive Session at 7:44 p.m. in accordance with ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

ADJOURNED  
EXECUTIVE SESSION  
AND RECONVENED  
REGULAR MEETING

President Savas reconvened the Regular meeting at 8:34 p.m.

There being no further business to come before the Oak Lodge Sanitary District Board of Directors, President Savas adjourned the meeting at 8:34 p.m.



---

Paul W. Savas, President of the Board

Attest:



Faith Paddock, Recorder